

Corporation of the Town of Newmarket



By-law 2019-36: Schedule B

SCHEDULE "B" TO BY-LAW NUMBER 2019 - 36 - INFORMATION SUBMISSION TIMELINES

	Item	Timeline for Completion or Submission to Town
1.	Cross Connection Control Survey Report	
	<ul style="list-style-type: none"> • Initial Submission 	<ul style="list-style-type: none"> • February 29, 2020
	<ul style="list-style-type: none"> • Subsequent Submissions 	<ul style="list-style-type: none"> • Within <u>30 days</u> of: <ul style="list-style-type: none"> i) the Town notifying the owner of an existing building that a survey is required ii) change of ownership iii) a new connection being made to a building to which this By-Law applies iv) the circumstances or equipment to which a survey applies changes or is modified that alters, or has the potential to alter, the information contained in a most recent Cross Connection Control Survey that has been provided to the Town; or v) the use or circumstance of a building changing or being modified in a manner that increases, or has the potential to increase, the hazard level for a plumbing system to which the most recent Cross Connection Control Survey applies

		<ul style="list-style-type: none"> vi) a request made by the Town • <u>Every 5 years</u> on the anniversary date of the most recent survey
2.	Initial Backflow Preventer Installation	
	<ul style="list-style-type: none"> • Completion of Installation 	<ul style="list-style-type: none"> • Within <u>8 months</u> of the date of the <u>initial</u> Cross Connection Control Survey Report <u>if</u> a backflow preventer has not already been installed <u>and</u> the <u>initial</u> Cross Connection Control Survey indicates that one or more devices is required at the property. Note that the Director may require an earlier installation pursuant to Section 6(5) of this by-Law.
3.	Preventer Test Reports	
	<ul style="list-style-type: none"> • Initial Submission 	<ul style="list-style-type: none"> • With submission of completed <u>initial</u> Cross Connection Control Survey Report <u>if a backflow preventer has already been installed at the property at the time the initial Cross Connection Control Survey Report is due.</u> • Within <u>9 months</u> of the date of the <u>initial</u> Cross Connection Control Survey Report <u>if</u> a backflow preventer has not been installed <u>and</u> the <u>initial</u> Cross Connection Control Survey indicates that one or more devices are required at the property
	<ul style="list-style-type: none"> • Subsequent Submissions 	<ul style="list-style-type: none"> • Within <u>14 days</u> of: <ul style="list-style-type: none"> i) Installing a replacement backflow preventer ii) the Town notifying the owner of an existing building that a Preventer Test Report is required iii) change of ownership iv) a new connection being made to a building to which this By-Law applies

		<ul style="list-style-type: none"> v) completion of corrective actions • <u>Every year</u> on the anniversary date of the most recent Preventer Test Report for Severe or Moderate Hazards • <u>Every 5 years on the anniversary date of the most recent Preventer Test Report for Minor Hazards</u>
4.	Test Equipment Calibration Certificate	
	<ul style="list-style-type: none"> • Submission to the Town 	<ul style="list-style-type: none"> • With Preventer Test Reports
5.	Tester's Certificate	
	<ul style="list-style-type: none"> • Submission to the Town 	<ul style="list-style-type: none"> • With Cross Connection Control Survey Reports and Preventer Test Reports