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## **2020 Building Permit Fees Staff Report to Council**

Report Number: 2019-124

Department(s): Financial Services

Author(s): Senior Financial Analyst

Meeting Date: November 25, 2019

### **Recommendations**

1. That the report entitled 2020 Building Permit Fees dated November 25, 2019 be received; and,
2. That the attached Schedule "A" being the Town of Newmarket 2020 Building Permit Fee Schedule be approved and adopted by by-law; and,
3. That the fee adjustments come into full force and effect as of January 1, 2020.

### **Executive Summary**

See below.

### **Purpose**

The purpose of this report is to provide an update that the Building Permit fees will increase by an average of 2.5% in 2020.

### **Background**

In 2016, By-law 2015-58 was enacted to establish the collection of Building Permit fees. This fee schedule has remained unchanged since then.

As per the Building Code Act, 1992, a municipality is required to prepare a report regarding building permit fees and the costs of administering and enforcing this Act every 12 months; and the municipality shall make its report available to the public.

The target increase is 2.5% - it represents the annual increase in the Toronto Consumer Price Index (CPI) at the beginning of the 2020 budget process in March, 2019.

## **Discussion**

Based on the Servicing Pricing Policy, Building Code Act fees are categorized as a Private Good establishing a cost recovery target level of 100% to recover the full cost of providing the services by the municipality. The services are provided for the benefit of specific interested users.

For 2020, Building Permit fees are proposing a 2.5% average increase. New fees are added to reflect those building permit items that are not included in the current fee schedule. In addition, a few fee items are revised to ensure consistencies with other fee items.

Cost recovery targets will continue to be met with the current fees and charges.

## **Conclusion**

This report will be posted on the Town's website.

## **Business Plan and Strategic Plan Linkages**

This report links to Council's Strategic Priority of Long-Term Financial Sustainability by utilizing ongoing community engagement to help inform program, services and financial planning.

## **Consultation**

Consultation has taken place with the Building Services staff.

## **Human Resource Considerations**

Not applicable to this report.

## **Budget Impact**

Building Code Act Fee adjustments are limited to cost recovery and have no impact on the tax base.

## **Attachments**

2020 Building Permit Fee Schedule

## **Approval**

Mike Mayes, CPA, CGA, DPA  
Director, Financial Services/Treasurer

David Potter, CBCO, B.Tech., MAATO  
Chief Building Official

Esther Armchuk, LL.B  
Commissioner, Corporate Services

## **Contact**

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